

GWDC ARMA October Board Meeting Minutes

- Call to action at 12:05 pm

Attendees:

Rahim Briggs

Chris Glasper

Mel Baskin

Judith Campbell

Sabrina Monroe

Tony Donaldson

Jean-Marc Dubose

Review of prior meeting minutes

Minutes accepted and ready to post to website.

Website

- Feedback – Board Approves website.
- Board votes to move forward with website.
- Website Launch – 10/23 or 10/30
- Newsletter Launch – 11/1

Financials

- Business Checking Acct: \$2,825.28
- Investment Acct: \$15,277.70
- Paypal: \$1,092.53
- Cash: \$30.30
- Shawn G. will be in town in October to reconcile bank situation with Sabrina.

Meeting Speaker for 10/16

- Joseph Barone
- VP of Programs mentions possible speaker Phillip Droege, Records Manager for the White House for January Meeting.
- Topic: Challenges of managing records in the White House.

Sponsorship

- Sponsor for October Meeting is ARC

Membership

- Email sent to potential membership committee members.

Miscellaneous

- Research Caterers.
- Communication plan on agenda for next month.
- No update from Ray Davis or ARMA International.
- Save the Date was sent out.
- Pictures were added to the new website.

Meeting Adjourned at 12:36pm