

GWDC ARMA January Board Meeting Minutes

- Call to action at 12:06 pm

Attendees:

Hanna Abdalla
Melvin Baskin
Rahim Briggs
Judy Campbell
Tony Donaldson

Suggestion for social engagement director – spring, summer, fall, holiday engagements, collaborative effort with other chapters, get sponsors for these events, 4 social activities a year, informal events - meet up at NATS game or Top Golf doesn't necessarily need a sponsor; seek sponsors to defray cost if necessary – identify budget

Mix in formal and informal engagements

Next social engagement March – week of March 30th suggested – reach out to other chapters – increases likelihood of a better turn out – sponsorship – use same location as holiday event

Unofficial meet up in February – Mardi Gras theme- Fat Tuesday is February 25th

January speaker is Philip Droege White House records manager

Venue - McDermott Will and Emory

Caterer -Who's Cooking

Sponsor - Iron Mountain – Darren Bruening

December holiday social event – venue was good – those who came enjoyed themselves – numbers may have been low due to holiday

Financials *Need to get updates from Treasurer* Business Checking Acct: \$4,248.85 Money Market Investment Acct: \$10, 278.37; Paypal: \$1,526.01835.24; Cash: \$30.30

Expenditures - payment made to caterer, holiday party was \$1,800.

Add sponsor to blast e-mail; create event calendar

Membership update - committee met this morning –75 members – 4 members who will expire in the next 30days – past expiration, individuals on past expiration name still on current roster – 5 members that need to renew – committee members will make calls

Open meetings for members to dial in and listen in on board meetings to get feedback

New member spotlight - Hanna Abdalla – it was exciting for her and she posted it on her LinkedIn page – update page for membership spotlight

Action items:

Template for newsletter
Update landing pages
Headcount for caterer

Meeting Adjourned at 12:52pm