

## BOARD OF DIRECTORS MEETING JUNE 29, 2017

Sabrina Monroe

Averi Roberts

Hal Hocking

Jackie Bigelow

Felecia McKnight

Jay Dubose

Tony Donaldson

Chris Glasper

Judy Campbell

Rahim Briggs

The meeting was called to order at 12:07 p.m., with a quorum.

### **Identify Areas of Change**

Team effort needed - everyone's participation

Transparency on action items – up to date minute meetings

### **Roles and Responsibilities**

Each role has a responsibility as outlined by ARMA.

Check bylaws for roles and responsibilities.

Will discuss roles and responsibility at a later date when everyone is participating.

Clarify "participation". Participation involves more than joining a call or coming to a meeting.

## **Evaluate Needs/Impact**

Reach out to members to ask if they want to speak or volunteer at an event.

Board members identify their strengths and ways they can help.

Task oriented

Need additional support from the membership

Backups needed for secretary and treasurer

Create spreadsheet with items covered and items that need to be covered

## **Website and Password Security**

Revamp website – brainstorm with webmaster for ideas

We are running out of space in mailboxes, need a solution, access ARMA e-mail and get rid of junk.

Cloud solution, thumb drive for Averi

## **Action items**

Better communication is needed

Follow up call from President with individual board members to get feedback.

Next teleconference is Tuesday, Wednesday 12<sup>th</sup> at noon

Meeting July 13<sup>th</sup> at Jackie's office 1-4

The meeting was adjourned at 1:10pm

Respectfully submitted,

Secretary, GWDC ARMA