Board of Directors Meeting June 29, 2017

Sabrina Monroe
Averi Roberts
Hal Hocking
Jackie Bigelow
Felecia McKnight
Jay Dubose
Tony Donaldson
Chris Glasper
Judy Campbell
Rahim Briggs

The meeting was called to order at 12:07 p.m., with a quorum.

Identify Areas of Change

Team effort needed - everyone's participation
Transparency on action items – up to date minute meetings

Roles and Responsibilities

Each role has a responsibility as outlined by ARMA.
Check bylaws for roles and responsibilities.
Will discuss roles and responsibility at a later date when everyone is participating.
Clarify "participation". Participation involves more than joining a call or coming to a meeting.
**Evaluate Needs/Impact**

Reach out to members to ask if they want to speak or volunteer at an event.
Board members identify their strengths and ways they can help.
Task oriented
Need additional support from the membership
Backups needed for secretary and treasurer
Create spreadsheet with items covered and items that need to be covered

**Website and Password Security**

Revamp website – brainstorm with webmaster for ideas
We are running out of space in mailboxes, need a solution, access ARMA e-mail and get rid of junk.
Cloud solution, thumb drive for Averi

**Action items**

Better communication is needed
Follow up call from President with individual board members to get feedback.

Next teleconference is Tuesday, Wednesday 12th at noon
Meeting July 13th at Jackie's office 1-4

The meeting was adjourned at 1:10pm

Respectfully submitted,

Secretary, GWDC ARMA